

Bremer County Board of Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130

The Bremer County Board of Health regular meeting was called to order by Chair Sally Yungtum at 6:29 PM on May 8, 2024. The meeting was held at the Bremer County Health Department located at 403 3rd Street SE. in Waverly.

The present board of health members were Dr. Courtney Bochmann, Amanda Gesme, Dewey Hildebrandt, Dr. Joe Sampson, and Sally Yungtum. Also, in attendance were Wes Gielau, Lindsey Koehler, and Lindley Sharp.

Motion by Hildebrandt, second by Dr. Bochmann, to approve the May 8, 2024, agenda. The motion carried unanimously.

Motion by Gesme, second by Dr. Sampson, to approve the minutes from the March 6, 2024, regular meeting. The motion carried unanimously.

No public comment was received.

Lindsey Koehler, Bremer County Building, Zoning, and Sanitation, presented a preliminary plat for SLG, LLC's Arrowhead Ridge Subdivision-Plat 4. Koehler presented the plat and reminded the board that this was 15 lots with rural water and private septic. Motion by Dr. Bochmann, second by Hildebrandt to approve the preliminary plat for Arrowhead Ridge Subdivision-Plat 4. The motion carried unanimously. Koehler and Gielau exited.

Lindley Sharp presented the Bremer County Health Department budget and finances for July 2023 through April 2024. Motion by Dr. Bochmann, second by Dr. Sampson, to accept the budget and finances as presented. The motion carried unanimously.

Sharp presented the fiscal year 2025 employee salary request for Sharp and Angela Miller. As discussed earlier in the year, Sharp recommended 5% increases for the department, which included a 3.5% cost of living increase that was set by the Bremer County Board of Supervisors, plus a 1.5% merit increase for both Sharp and Miller, as previously discussed. Motion by Hildebrandt, second by Dr. Bochmann to approve a 5% increase for Sharp for an annual salary of \$89,420 and a 5% increase for Miller for an annual salary of \$68,465. The motion carried unanimously. Yungtum signed the employee salary change forms to be submitted to the Bremer County Board of Supervisors.

Sharp gave a department update for the period covering March 2024 through April 2024. Sharp highlighted areas of the health improvement plan that were being worked on such as a food insecurity Fruit and Vegetable Coupon project with Waverly-Shell Rock Area United Way and continued leadership for the Bremer County Opioid Task Force in creating a strategic plan for the spending on the Bremer County Opioid Settlement funds. Sharp shared that a majority of staff time was being spent continuing working on the new Public Health Emergency Preparedness Response Plan template and that the department had been involved in the C. Auris Tabletop exercise at the Waverly Health Center, and had completed an epidemiology site visit with Iowa Health and Human Service and continued to submit needed items for a fiscal audit for fiscal year 2023 for the public health emergency preparedness contract. Sharp also reminded the board of upcoming contractual requirements for the fiscal year 2025 Local Public Health Services contract for "strategic planning". The board asked that "strategic planning" be added as a standing item on the agenda for the new

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fiscal year.

The next regular Board of Health meeting will be held on July 10, 2024, at 6:30 PM at the Bremer County Health Department office located at 403 3rd St. SE, Waverly, IA 50677.

Motion by Dr. Bochmann, second by Gesme, to adjourn the May 8, 2024, regular meeting at 7:27 PM. The motion carried unanimously.

Respectfully Submitted,

Lindley Sharp

Lindley Sharp, Secretary